

ALEXANDRA YACHT CLUB

CLUB RULES

1. INTRODUCTION

The philosophy and fee structure of the Alexandra Yacht Club are directly related to, and dependent on, the observation of common courtesy and an attitude of cooperation and mutual help by all members.

2. GENERAL

- 2.1 The Club By-laws and Rules shall be made available to the members in a manner determined by the Board. Every member is presumed to know and understand the contents.
- 2.2 Each member shall indemnify and save harmless the Club and all other members from all damages and losses which they may suffer because of any act or omission of such member or any person for whom such member may be responsible.
- 2.3 A member wishing to introduce a boat into the Club shall first obtain the permission of the Board. The Board shall obtain the advice of the Yardmaster and the Mooring Master before making its decision.

3. CLUB PROPERTY

- 3.1 The Club is for the exclusive use of members, their immediate families and their guests in the company of a Club member. No one else may use its premises, other than a member of a club having a current reciprocal arrangement with the Club.
- 3.2 Except as permitted by paragraph 3.3, the Clubhouse (other than the boardroom and the electrical room), the barbeques, the patio, and the parking area are available for shared use by all members. To avoid conflict, and to ensure the Club's premises are reasonably available for use of all members, any member wishing to invite more than 15 guests to the Club must have the prior consent of the House Director [this sentence added April 18, 2007].
- 3.3 Members desiring to reserve the Clubhouse for a private function outside of the boating season (as defined in the By-laws) should make a written request to the Board through the House Director, accompanied by a fee and a security deposit of amounts determined by the Board from time to time. Providing there has been no damage to Club property and a satisfactory clean-up of has been carried out, the deposit shall be refunded.

- 3.4 Members shall conduct themselves at all times with due regard for the rights and convenience of other members.
- 3.5 No-one shall enter or use the Clubhouse unless they are dressed in, at least, a shirt and shorts. Members are responsible for the conduct of their family members and guests. They shall ensure that their guests comply with these Rules and the Club By-laws.
- 3.6 Pets belonging to members or their guests shall be kept under the control of their owners at all times and must not be allowed to run free on Club property. Any pet which disturbs other members shall be removed from Club property..
- 3.7 Members shall keep the Club property neat and orderly at all times. Members shall ensure that they clean up after their use of Club facilities.
- 3.8 Members are responsible for damage to Club property, other than reasonable wear and tear, caused by them, their family members, or their guests.
- 3.9 Members shall return all Club equipment to its proper place of storage after use.
- 3.10 No member shall remove any Club equipment from the premises, except as authorized by the Yardmaster or House Director.

4. BOAT STORAGE

- 4.1 Subject to the By-laws, and decisions of the Board, winter yard storage allocations are in the discretion of the Yardmaster.
- 4.2 Normally, all boats stored for the winter are launched on spring launching dates. A member wishing to store a boat in the parking area during the boating season shall first obtain the permission of the Board, and will be assessed storage fees established by the Board for each calendar month, or part thereof, that the boat remains in the yard. In granting permission, the Board may fix time limits, and establish other conditions.
- 4.3 Permission from the Yardmaster to store a mast on a boat is required.
- 4.4 Unless permission is obtained, outboard motors shall be removed from stored boat transoms.
- 4.5 Masts shall be stored on the mast racks as directed by the Yardmaster.

5. LAUNCH AND HAULOUT

- 5.1 Launching and haul-out dates are fixed by the Board each year.
- 5.2 Launching and hauling out on those dates is a co-operative effort. Each member launching or hauling a boat shall participate on the day of launch and haulout in such tasks and for such time as directed by the Yardmaster.
- 5.3 A member, or the member's authorized representative, must be present for the boat's launch and haulout, and must approve the placement of slings before lifting, and cradle supports before the crane releases the boat.
- 5.4 Winter storage fees include crane rental costs for launch and haulout on those dates.
- 5.5 If the member's boat is not launched on the club launch date, the member is responsible for the costs of the boat's launch and there is no refund of any portion of winter storage dues.
- 5.6 Members may use the club crane to launch a boat into or lift a boat out of the water, provided
 - The boat's gross weight is less than 11,000 pounds - the member is responsible for establishing the boat's weight
 - It is operated with great care and under the supervision of an experienced member.

6. WORKHOURS

- 6.1 Each senior and life member shall contribute a minimum of sixteen hours of work each year.
- 6.2 Each hour worked in the Officer of the Day program will be credited as one-half work hour. It shall be the responsibility of each member to report all times worked to the Yardmaster.
- 6.3 Members receive four hours credit towards club workhours for participating for the full morning of yard cleanup.
- 6.4 Hours worked during launch and haulout do not count for club workhours.
- 6.5 Credit for workhours outside of yard cleanups, workparties, the Officer of the Day program, and weekly maintenance must be approved by the responsible Board member.

- 6.6 The Yardmaster shall maintain and post an up-to-date record of all workhours contributed.
7. YARD CLEANUPS
- 7.1 All senior and life members must attend and participate in spring and fall yard clean-ups, unless excused by a flag officer.
- 7.2 Any member who cannot attend a yard clean-up must make alternative arrangements to the satisfaction of the Yardmaster, prior to the date of the clean-up. At the discretion of the Mooring Master, hours served on mooring work parties may be substituted for yard clean-up.
- 7.3 The assignment of tasks at yard clean-ups is the responsibility of the Yardmaster.
8. PARKING
- 8.1 Parking of cars shall be subject to the direction of the Yardmaster. Care should always be exercised to use only one parking space.
- 8.2 While the Club will make efforts to arrange for off-site parking for launch, haulout and yard cleanups, members are responsible for finding their own parking site if that cannot be arranged.
9. BOAT MAINTENANCE
- 9.1 Members shall take all proper precautions when sanding, grinding, painting, varnishing, or conducting any form of repair or upkeep on their vessel that creates dust, spray, or pollution of any kind; such precautions to include draping the vessel, to prevent pollution from affecting other boats, automobiles and property. The member will be responsible for all cleanup required, and damage caused, to other boats, automobiles and property arising from failure to take such precautions. This rule applies year round, whether the boat is launched or in winter storage.¹
10. LOCKERS
- 10.1 Each locker shall be shared by four members.
- 10.2 A yearly fee, established by the Board, for maintenance and electricity is payable with the annual membership fee by each member who has been assigned a locker.

¹ Amended November 17, 2010 - AYC AGM

- 10.3 No heaters or heavy duty electrical appliances may be used in the lockers. Lights, small power tools, and one refrigerator may be used.
- 10.4 No inflammable substance may be stored in a locker.
- 10.5 No exterior painting or structural changes are to be made to any locker.
- 10.6 Locks are to be supplied by the owners. Lockers are to be kept closed and locked at all times when not in use.
- 10.7 An up-to-date waiting list of members for locker space shall be maintained and posted in the Clubhouse.
- 10.8 Locker spaces may only be transferred to the person at the top of the waiting list.
- 10.9 The Vice-Commodore shall:
 - Decide on any requests for locker re-assignment, and
 - Settle any conflict relating to lockers.
- 10.10 The contents of lockers are the responsibility of the members, and no responsibility rests with the Club for loss or damage to locker contents.

11. CRADLES

- 11.1 Each cradle shall be identified by the owner's name, and the bow end shall be marked.
- 11.2 Cradles must be collapsible. They shall be stored during the summer as required by the Yardmaster.
- 11.3 The provision of a strong and adequate cradle is the responsibility of the member concerned. No boat shall be stored upon, launched from, or hauled out onto a cradle which, in the opinion of the Yardmaster, is unsafe. A wooden cradle is not considered strong and adequate for the purpose of storage of a sailboat.
- 11.4 The Yardmaster is authorized to order such repairs as are required to render a cradle safe, at the expense of the member. If, in the opinion of the Yardmaster, a cradle is beyond repair, its removal by the owner may be ordered.

11.5 The Yardmaster, or the Club, shall not be responsible for any damage to any boat under any circumstances.

12. PUMP-OUT UNIT

12.1 The pump-out deck fittings and electrical cord shall be returned to the equipment shed as soon as the pump-out is finished.

13. DOCK WALL

13.1 The portion of the dock wall painted yellow is reserved for pump-outs. The remaining areas, painted white, shall be for normal use by members. Time allowed shall normally not exceed one hour, without the permission of a flag officer.

13.2 No member's boat may be left overnight on the dock wall without permission of a Flag Officer.

13.3 Rafting on the dock wall may be required, at the discretion of a Flag Officer.

14. DOCKS AND MOORINGS

14.1 Only a Senior or Life member, the spouse, or a child of such a member living with the member may operate a boat from the Club docks or moorings. Any such person must hold valid licences or other authorization as prescribed by law in the operation of a vessel.² Members of a club with exchange privileges may operate their boat to and from the Club mooring areas while visiting.³

14.2 The Club shall be responsible for the installation, maintenance and removal of all docks and mooring buoys.

14.3 The installation, removal and maintenance of docking and mooring lines shall be the sole responsibility of the member to whom the dock or mooring has been allocated.

14.4 Docking and mooring lines shall be of material approved by the Mooring Master and at least one-half inch in diameter. Nylon is recommended. The principal boat of each owner while moored shall use at least two pennants.

14.5 Docking and mooring lines must be eye-spliced with thimbles at the shackle end. All shackles must be wired.

² Amended at the Spring AGM – April 20, 2011

³ Amended at the AGM November 17, 2010

- 14.6 Members intending to vacate their mooring for a period of two days or more should indicate this on the designated place in the Clubhouse. This will enable the Club to better accommodate visiting boats.
- 14.7 Dock and mooring assignments are made annually in the discretion of the Mooring Master.
- 14.8 Members are responsible for adjusting anchor chains on their assigned dock throughout the season, as required.
- 14.9 Members may only use the dock/mooring allocated by the Mooring Master to them.
- 14.10 No boat at a club dock shall have a mast stored horizontally on deck more than 4 weeks after launch or any earlier than 4 weeks prior to haulout.

15. DINGHIES

- 15.1 Allocation of dinghy storage space for the boating season shall be made by the Yardmaster on a seniority basis, and will be assigned first to members who do not have a dock allocation. Any remaining space may be rented to such members as have a dock allocation upon written request to the board.
- 15.2 Members who do not have an assigned space on the dinghy rack shall store their dinghies in an area designated by the Yardmaster or Mooring Master.

16. ELECTRICITY

- 16.1 All electrical extension cord sets used in the Club storage yard, on Club patios, on the Club seawall or on the Club docks shall meet the following minimum requirements:
 - Canadian Standards Association (CSA) or Underwriters Laboratories (UL) approved for use in wet locations, hard usage
 - Three conductor (two current carrying conductors and one identified ground) minimum #14 gauge (AWG)
 - Cable lengths shall be kept to a minimum
 - Cables shall not present a tripping hazard

The supply end of the electrical extension cord sets shall be connected last and unconnected first. The Board may remove any unsuitable extension cord set.

- 16.2 Electricity and water can be a dangerous combination: care shall be taken when operating electric equipment or appliances. Cabin heaters or water heaters shall not be left on unnecessarily when no one is on board.
- 16.3 There is a maximum of one electric outlet per vessel. Do not overload the system.
- 16.4 Immediately report any problems with pedestals, loose wires, discoloured receptacles, bad plugs, etc. to the Mooring Master or any other member of the Board of Directors.

17 Dues

17.1

These Rules were:

- a) approved by the Board of Directors, and confirmed at the Annual General Meeting of members on November 17, 2004, and
- b) amended – see paragraph 3.3 - on April 18, 2007.

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